

Part 1. PAC Executive Meeting Minutes. October 11, 2007

PAC Executive Meeting **Thursday October 11, 2007** **6:15pm-6:30pm**

Attendance: Dora Van Der Minne, Sonya Scaglione, Pat Ratcliffe, JR Westgate, Bettina Charpentier, Kirk Rockwell, Michelin Kamber, S Meighan, Tammy Van Hinte, Trish Alsop, Wanda Pierson, Josie Young, and Madame Angers
With regrets: Ross Powell and Alice Yuan were unable to attend.

Minutes for November 8th Meeting: Tammy will be away for the November 8th meetings. JR Westgate volunteered to take minutes for that night for both the Executive and General meeting.

Budget: Trish expressed some concern about the proposed budget. She wants to be sure that the teachers feel supported by the PAC. Should the home reading and field trip money be deferred?

Parent Donation Program: Josie is the co-ordinator of this program. The request for parent donations will go out to parents on October 29 and they will be due back to the school by November 2, 2007.

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Part 2. PAC General Meeting October 11, 2007

PAC General Meeting October 11, 2007 6:30pm-8:30pm

In Attendance: Dora Van Der Minne, Heather Marcotte, Sonya Scaglione, Frances Hastings, Pat Ratcliffe, Trish Alsop, Josie Young, JR Westgate, Iva Vincalek, Wanda Pierson, Helen McDougall, Kirby Lew, Gina Meyer, Dena Domijan, Claudette Angers, Bettina Charpentier, Lisa Bjornson, Renee Loboza, Kirk Rockwell, Elson Ee, Therese Ee, Vivian Young, Stephen Meighan, Tammy Van Hinte, Lindsay Hardie.

Fundraising Presentation: Lisa Bjornson and Renee Loboza presented a power point presentation on Shopfunds. Shopfunds is a fundraiser that involves purchasing gift cards from stores we already shop at and with each gift card purchase a percentage is donated back to the school. Over 50 Canadian retailers participate in shopfunds. Parents can purchase the gift cards by cheque or cash. Online ordering is not currently a payment option, but Lisa and Renee hope to have this option available by January 2008. To participate, fill out the order form and send it to the school with payment and the gift cards you purchased will be sent to the school and distributed to your oldest child. Orders will be accepted once per month. Madame Angers was very clear that the shopfund money must be co-ordinated and deposited on a daily basis, as the school cannot have large amounts of cash or cheques in the school.

Additional Fundraising Discussion: Two separate parents have offered the services of their bands to play at a PAC initiated fundraiser. Lindsay Hardie explained that his band has played at PAC fundraisers in the past and he explained a bit about these events. The fundraiser is an evening of entertainment for parents. It is possible to do an event such as this in the gym or at a local restaurant. If the band were located in the school gym, noise bylaws would need to be considered. At the event, funds are raised through activities such as a 50/50 draw, silent auction, talent show, etc. Parents also pay a set ticket price to attend. JR Westgate volunteered to co-ordinate this event if it was purely a social evening without the goal of fundraising. JR suggested the possibility of it being in February as a Valentine's celebration. No one has yet volunteered to do a year end fundraiser for this school year. Volunteers are needed to co-ordinate the fundraiser if there is going to be one this year.

Library Upgrade: Pat Ratcliffe has been quoted \$23000 plus GST for the library shelving. There would also be an additional cost of \$1280 for shelving parts. Pat is waiting of three more quotes. Pat will also get an exact quote for the library furniture. Madame Angers pointed out that the library now has brand new lighting after the board received a donation from BC Hydro. We still need a visual aid to demonstrate our fundraising efforts for the library. Tony Wong will put a thermometer on the website.

PAC Bulletin Board: The bulletin board by the school office will be cleaned up. One half of this bulletin board is for PAC information.

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PAC Website Address: Tony Wong explained that his company hosts the school directory and this is why “envista” is in the web address. Tony stated that this makes it difficult for parents to remember the PAC address. He suggested that the address be changed to www.sperlingpac.com. The site would remain secure as no one could use a search engine to find the site. There would be a \$16.00 annual fee to change the address. **JR Westgate motioned to change the PAC web address to www.sperlingpac.com and Trish Alsop seconded.**

Budget: Bettina stated that the budget was a proposed budget because the library quotes are not exact and some PAC members are still unsure about deferring the fieldtrip and home reading money. Madame Angers received feedback from the teachers and there was some disappointment about the possibility of deferring fieldtrip money. Parents need to understand that the increased cost of field trips is due to the fact that the PAC subsidized trips in other years and that this year the library renovations are the primary focus. There was concern expressed that children may not be able to go on fieldtrips due to the increased cost to parents. Madame Angers explained that there is money available at the school if a family cannot afford to send their child on the class trips. JR Westgate volunteered to write a note to go home to parents to explain this change to fieldtrip costs to parents. JR will have the note completed by October 26, 2007.

Bettina explained that the gaming money has restrictions on how it can be used by the PAC.

Trish Alsop requested that the PAC consider allocating money to the home reading program to laminate the home reading books to prolong their life. Trish stated she would be responsible for doing the necessary work if PAC would provide the funds. **JR Westgate motioned to have \$500.00 allocated to the home reading fund for laminating the home reading books. Pat Ratcliffe seconded.**

The budget was approved as amended.

Sonya Scaglione motioned. Tony Wong seconded. The Motion was passed with all in attendance in favor.

Principal’s Report: Madame Angers stated that everything in the school is going smoothly. The Terry Fox run was a success. The Cross Country group went well. The teachers are in their classrooms and into their programs. The school is humming.

Madame Angers will do a formal request for a crosswalk at Adair and Cliff. Madame Angers stated that if this crosswalk were approved, there would be no student patrol monitors available for the new crosswalk.

School Supply Packages: Sonya Scaglione stated that there was an excellent turnout for the school supply packages. 120 parents bought the packages and the company we purchased the packages from said this is a good response for the first year. There were some problems. Twelve families did not receive their packages on time. The company gave PAC 12 gift certificates for free basic packages to compensate for this error. Sonya

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requested feedback on what to do with these gift certificates and would we like to try the school supply packages again next year? This company also offers agendas. Madame Angers requested that we continue to get the agendas through the school as the school has put a lot of effort into the additions to the agenda and they have also built a good relationship with the company they are currently using.

Pat Ratcliffe motioned that the agendas continue to be purchased through the school, the 12 gift certificates be used as prizes for PAC events, and that the school supplies be ordered again next year, with a June 2008 delivery. Francis Hastings Seconded.

School Directory: Tony Wong stated there were approximately 178 submissions to the school directory. This is half the student population. Tony intends to distribute the directory sometime this weekend. Only those who participated will receive the directory and it will be distributed by email.

Traffic and Safety: A few parents have voiced their concerns over the safety on the Hycrest side of the school. There was a question about whether a fence could be built along the field on that side of the school. Madame Angers will look into the matter and report back at the next PAC meeting.