

**PAC General meeting
September 17, 2009 at 7:00pm**

In Attendance: Heather Marcotte, Carole Chan, Sandy Lew, Claudette Angers Sawyer, Tony Wong, Leanne Johnson, Dena Domijan, Pat Radcliffe, Bettina Charpentier.

Regrets: Francis Hastings, Micheline Kamber, Renee Loboza, Ross Powell, Tammy Van Hinte.

General meeting called to order at 7:00 pm

Pat Radcliffe put forward the motion that the website administrator be added as an executive position (currently Tony Wong). Motion seconded by Sandy Lew. All in favour. Motion passed.

Mail, announcements: MLA Harry Bloye volunteering to attend a PAC meeting to hear any of our concerns. Received BCTF Brochure that advertised parent presentations with varying topics; Claudette mentioned there are other agencies that offer school presentations as well.

Reports:

PAC Chair Report: *Heather Marcotte*

- Would like volunteers to start organizing upcoming community events (i.e. Events Coordinator). Tony suggested a specific task list be drafted.
- Confirmed that Christmas crafts to be organized by Burnaby Recreation.
- Advised that Kinder coffee wasn't well attended as reported by Tammy Van Hinte. Likely because it was held second day rather than the first.
- Noted Vice Chair position still open.

Treasurers Report: *Sandy Lew & Carole Chan*

- Budget for School Year – Revised draft. Moved a few items to fund raising account from gaming account.
- Increased opening day coffee budget as requested by Tammy Van Hinte.
- Will budget for hip hop next year; to occur second week rather than first and to be held during PE schedule.
- Reduced fun food budget & removed opening gym funds.
- Reduced safety equipment budget.
- Increased classroom consumable funds as there are more divisions this year.
- Gaming Account - reduced St John Ambulance & Grad funds per first meeting.
- Grad Funds - Dena indicated they historically had more funds allocated and not \$250 budgeted for this year. Treasurers to add two lines for Year end Grad. Will add \$300 for bus & \$200 for various expenses.
- It was noted that any fundraising must go through the PAC and this is likely why the grad funds raised must go into PAC account.
- Classroom sports equipment, Pat needs to fill a new box as there is a new division. She would like \$20 per class (19 divisions in total).
- Add French fine arts presentation, \$803 including tax.
- If extra funds are obtained, will amend budget through out the year.

- Forms required by PAC: PAC event deposit, PAC event reconciliation form, Cheque requisition form. Tony requested a revision date be added to forms.
- Pat Radcliffe put forward the motion to approve budget. Motion seconded by Bettina Charpentier. All in favour. Motion passed.

Principal's Report: *Claudette Angers Sawyer*

- **Portable Classroom Update.** It was noted there are many parent concerns (i.e. safety, age of students as it is a 2/3 split, washrooms in school only, maintenance and/or cleanliness of portable, as well as ventilation and heating of portable and lack of running water). Currently the school has implanted a system where there is adult supervision into/out of main building. Plus they are running back to back sessions within the main building to minimize class disruptions (i.e. Gym, Library, and Computer Lab). Also there is not a lot of rain cover offered outside, so Claudette has requested an overhang or canopy be added. It was noted that an air quality meter has been added to measure and verify the air quality within the portable. Everything was tuned up this summer in preparation for the portable usage. Plus the District is looking at purchasing a free standing hand washing unit. One final concern to be noted is that some parents are concerned that it was a primary English class assigned to the portable. Claudette indicated there is a large demand for the French immersion program and the district is planning for the future. As a final note relating to the portable usage, there is currently no dedicated music space for the school.
- The school is planning for the possible implementation of full day kindergarten next year. Nothing has been set at this time.
- H1N1 – posters to be displayed & literature was distributed to students/parents.
- Foster Child history – PAC paid historically for foster child. Additional fund raising has been held (i.e. community based events) to help foster social responsibility/awareness within the school. Claudette to follow up with program to obtain further information and will look at ways to incorporate this program more into school life. Claudette to ask teachers to see if they would like to do an activity around this, possibly committing to one activity per classroom.

Walking Sidewalk/Traffic and Safety – position open, as Alice not able to carry on with program. Program may not be able to continue if there are not any volunteers. Notice to be sent home to parents looking for new volunteers.

Shop Fund\$ - Renee communicated the first forms to go out Sept 28th and she will advise of upcoming dates shortly. Once dates confirmed, Tony to post on website.

NO REPORTS:

Vice Chair Report - Vacant

Secretary's Report - Leanne

PAC Website – Tony

DPAC – Vacant, no response from Stephen.

SPC (School Planning Council) – Bettina

Canadian Parents for French (CPF) – Vacant

Emergency Preparedness – Ross

Fruit & Veggie Program – Micheline

Fun Foods/Hot Lunch – Francis

NO REPORTS (continued):

PAC Newsletter/Media – Vacant, no response from Kirk.

Parent Handbook – Vacant

Family Open Gym Night – Vacant

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The next meeting will be an executive meeting to be held October 15th, 2009 at 6:30pm.

Meeting adjourned at 8:30 pm